Attachment Resolution No. 18-22



Hanover Township Butler County, Ohio

MILLVILLE CEMETERY RULES AND REGULATIONS

(Adopted by the Hanover Township Board of Trustees As Authorized by Ohio Revised Code Chapter 517 and ORC Section 4767.06)

A. PURPOSE

These rules and regulations are designed for the protection of owners of interment and/or inurnment rights as a group. They are intended, not as restraining, but rather as preventing the inconsiderate from taking unfair advantage of others. Their enforcement will help protect the Cemetery and create and preserve its beauty. These rules and regulations are hereby adopted as the rules and regulations of the Cemetery, and all owners of interment or inurnment rights, visitors and contractors performing work within the Cemetery, shall be subject to said rules and regulation, amendments or alterations as shall be adopted by the Hanover Township Board of Trustees from time to time, hereby superseding any and all previous Rules and Regulations.

B. RULES AND REGULATIONS

- 1. Section 517.11 (Ohio Revised Code) provides that the "Board of Trustees shall provide for the protection and preservation of cemeteries under its jurisdiction". Section 517.11 (Ohio Revised Code) further authorizes the Township Trustees to "make and enforce all needful rules and regulations for the care, supervision, and improvement" of the township cemeteries.
- 2. The Township Administrator is hereby authorized to make interpretation of these rules to promote the well being of the Cemetery and Township after consultation with Cemetery personnel.
- 3. The decisions made by the designated Cemetery Sexton or by the Township Administrator related hereto are final and binding unless otherwise directed by the Board of Trustees of Hanover Township.

C. DEFINITIONS

"Cemetery" shall mean not only the land and the improvements thereon in Millville Cemetery, but

its employees and duly authorized representatives as well.

- "Memorial or Monument" shall mean any marker placed upon any lot for the purpose of identification or in memory of the interred.
- "Burial Vault" shall mean an outside burial container as specified by the cemetery to in-case human remains.
- "Contractor" shall mean any person, firm or corporation or anyone other than an employee of the Cemetery engaged in placing erecting or repairing any memorial or monument and performing any work on the Cemetery grounds.
- "Cemetery Sexton" shall refer to the Township Official assigned daily supervision of the Cemetery by the Township.
- "Township" shall mean Hanover Township and its authorized agents and officials.
- "Township Holidays" shall mean the following: New Years Day, Martin Luther King Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and the Day following Thanksgiving Day, Christmas Eve starting at Noon and Christmas Day. If the holiday falls on a Saturday, the preceding Friday is recognized as the Holiday and if the Holiday falls on a Sunday, the following Monday is recognized as the Holiday.

D. CEMETERY HOURS

The Cemetery is generally open and accessible daily from daylight until dusk unless otherwise posted by the Cemetery. Cemetery Office hours are Monday through Friday (except holidays) 8:30AM to 4:00PM unless otherwise posted.

E. OWNERSHIP

- 1. Interment or Inurnment rights shall be used for no other purpose than the disposition of the human dead.
- 2. Upon refusal of the Cemetery to permit interment or inurnment because of its requirements, the Cemetery may at its discretion refuse to let anything be done in violation of said requirements.

[&]quot;Owner" shall mean the owner of rights of interment or inurnment.

[&]quot;Interment" shall mean burial of the remains of a deceased human being.

[&]quot;Inurnment" shall mean the burial of cremated human remains.

F. SUPERVISION OF CEMETERY

- 1. The Cemetery reserves the right to compel all persons coming into the Cemetery to obey all rules and regulations adopted for the Cemetery by the Board of Trustees and as interpreted by the Township Administrator. The Cemetery Sexton/Cemetery Supervisor shall be responsible for the enforcement of these regulations.
- 2. These rules and regulations may be changed, without notice to any owner by the Board of Trustees.
- 3. The Cemetery shall take responsible precaution to protect owners and the spatial rights of owners within the Cemetery from loss or damage but it distinctly disclaims all responsibility for loss or damage from causes beyond its reasonable control. The Cemetery is not and shall not be liable for damage caused by the elements, acts of God, animals, common enemy, thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, invasion, insurrections, riots, or orders of any Military or civil authority, whether the damage be direct or collateral.
- 4. The Cemetery reserves the right to correct any errors that may be made by it either in making interments, disinterments, disinurnments or removals, or in the inscriptions, transfer, or conveyance and substituting and conveying in lieu thereof other interment or inurnment rights of equal value and similar location as far as possible, or as may be selected by the Cemetery or, in the sole discretion of the Cemetery, by refunding the amount of money paid on account of said purchase. In the event such error shall involve the interment or inurnment of the remains of any person in such property, the Cemetery reserves and shall have the right to remove and transfer such remains so interred to such other property of equal value and similar location as may be substituted and conveyed in lieu thereof. The Cemetery shall also have the right to correct any errors made by allowing the placement of an improper inscription, including an incorrect name or date on the memorial or monument. Upon correction no further liability shall exist against the Cemetery.
- 5. The rights to enlarge, reduce, replant or change the boundaries or grading of the Cemetery on a lot or grave, from time to time, including the right to modify or change the locations of or any part thereof or remove or re-grade walks or paths, is hereby expressly reserved by the Cemetery. The right to lie, maintain and operate, or alter or change pipe lines or gutters for sprinkling systems, drainage, lakes etc., not sold to individual owners, for Cemetery purposes, including the interring and preparing for interment of dead human bodies, or for anything necessary, incidental or convenient thereto. The Cemetery reserves to itself and to those lawfully entitled thereto and those permitted by the Cemetery to do so, a perpetual right of ingress and egress over lots for the purpose of passage to and from other lots.

G. SALE AND PURCHASE OF INTERMENT/INURNMENT RIGHTS

1. All interment and inurnment rights are sold subject to payment of the amount posted in the

Cemetery or Township office for the area of the lot. All interment and inurnment rights shall be fully paid prior to their use.

- 2. The sale or transfer of any interment or inurnment right by any owner shall not be binding upon the Cemetery unless same shall first be duly approved in writing by the Cemetery. The Cemetery shall issue a sale or transfer document (Certificate of Ownership, Ownership receipt or Warranty Deed format) per Ohio Revised Code 517.07 to the new Owner subject to the provisions of said document. The same rule shall apply in all cases of assignment for interment or inurnment rights.
- 3. Any and all transfers of any interment or inurnment right, whether same be by conveyance or assignment are subject to all rules and regulations of the Cemetery, which are now in full force and effect or which may be hereafter adopted.
- 4. The subdivision of interment or inurnment right is not allowed without the consent of the Cemetery and no one shall be buried in any lot or not having an interest therein, except by written consent of the Cemetery.
- 5. All work on lots or graves will be done by the employees of the Cemetery under the direction of the Cemetery, except when permission is otherwise granted. All grading, landscaping work, and improvements of any kind, and all care of lots or crypts and all plantings, trimmings, removals of trees, shrubs, and herbage of any kind and all openings of lots, all interments, inurnments, disinterments and removals shall be made under the direction of the Cemetery.
- 6. No enclosure of any kind, such as a fence, coping, hedge or ditch, shall be permitted around any grave or lot. Grave mounds shall not be allowed and no lot shall be raised above the established grade.
- 7. No interment or inurnment right can be sold, assigned, transferred, pledged or hypothecated without the written approval of the Cemetery.
- 8. The Cemetery may exchange interment or inurnment rights, when desired by Owners. When such an exchange is made, the original conveyance must be surrendered by proper assignment, or by reconveyance, if considered necessary by the Cemetery before any change is affected. This change shall be approved by the Hanover Township Board of Trustees.
- 9. Each owner is vested with the ownership of his or her interment or inurnment right for the sole purpose of interment or inurnment of human dead bodies. Under the rules and regulations of the Cemetery, the interment and inurnment rights cannot be conveyed without the consent of the Cemetery, nor any use, division or improvements of them be made which the Cemetery prohibits, or may deem improper. The Owner of interment or inurnment rights may dispose of same by will, subject to the foregoing conditions; If owner dies in estate, the interment or inurnment rights will descend to his or her heirs according to law. The Cemetery cannot be responsible for the carrying out of the intent of the grantor.
- 10. The general care of the entire Cemetery grounds and lots is assumed by the Cemetery.

- 11. The Cemetery shall direct all improvements within the grounds and upon all lots and graves before, as well as, after interments have been made therein. They shall have charge of the planting, sodding, surveying and general improvements. It should be noted that time must allowed for recently covered grave sites to settle before any re-grading or seeding takes place. Graves may continue to settle for up to five years. Cemetery personnel will address settling issues when appropriate and most effective.
- 12. No person other than the designated employees of the Cemetery shall be allowed to perform any work within the Cemetery without a written permit from the authorized representative of the Cemetery.
- 13. If any inscription or object is placed on any memorial, monument or other structure, and it is determined by the Cemetery to be offensive, the Cemetery shall have the right to enter upon such lot to remove, change or correct the offensive inscription or object at the expense of the owner.
- 14. Owners of graves who wish to assign grave sites to family or friends must notify the Cemetery in advance to allow for proper assignment in the grave site master book.

H. BURIAL REGULATIONS

- 1. No interment or inurnment shall be made unless the opening and closing fee for such grave has been paid in advance.
- 2. The cemetery reserves the right to compel all persons authorized to order the opening and closing of a grave, crypt or niche to appear at the cemetery more than 24 hours in advance of such interment or inurnment to select the desired grave or niche to be opened. In addition the completion and execution of the cemeteries Interment, Inurnment Authorization form may be required. No interment or entombment may take place at the Cemetery unless a burial permit for the deceased has first been presented to the Cemetery. The Cemetery will comply with the provisions of Section 3705.17 of the Ohio Revised Code.
- 3. Funeral processions, upon entering the grounds of the Millville Cemetery shall be subject to the direction of the Cemetery or authorized employees of the Cemetery.
- 4. The Cemetery must be notified of an impending interment or inurnment service no later than 12:00 noon of the prior business day. Notification of a Monday service must be received no later than 3:00 PM on the previous Friday.
- 5. The Cemetery reserves the right to schedule interment or inurnment services according to the Cemetery's availability of service times and needs.
- 6. The Cemetery shall have the right to have the interment or inurnment service at the grave according to the Cemetery's schedule and current weather conditions.
- 7. When a removal is to be made from a single grave to another grave, the formerly occupied single grave space and all rights therein revert to the Owner thereof. If no steel or concrete vault has been

used for this original interment one must be furnished by the person requesting the removal. If there is a steel or concrete vault and same is in a removable condition, charge for removal of vault must be paid in advance.

- 8. Application for disinterment or disinurnment must comply with the provisions of Section 517.23 of the Ohio Revised Code.
- 9. Any person desiring to remove a body from the grave space of another must present a written permit signed by the owner, the next of kin and also himself to have such removal made. These shall remain on file in the office of the Cemetery. No such removal shall be made without the written consent of the Cemetery, and then only on such conditions as the Cemetery shall prescribe.
- 10. All human remains not cremated must be contained in a burial vault specified by the Cemetery prior to burial.
- 11. No grave space may contain more than three (3) urns of cremated remains or Two (2) urns of cremated remains and one body.
- 12. The remains of any person who died of a contagious disease will not be permitted in or on the Cemetery grounds, except when placed in a hermetically sealed casket. In case of doubt on the part of the Cemetery as to the nature of the disease, satisfactory evidence from the attending physician or otherwise will be required.

I. GENERAL REQUIREMENTS TO PURCHASE

- 1. To receive the Resident rate for a grave purchase, the purchaser must have proof of current Township residency. All resident sales records will be photocopied along with copy of proof of residence and kept on file. Proof of residence must be verified with a driver's license, County Auditor's records, or other official documentation acceptable to the Township.
- 2. Payments for products, services and grave sites must be made by cash, money order, cashier's check or personal check. Proper identification will be required. The Cemetery personnel may refuse any personal check that may be questionable. Checks written by funeral homes and monument companies may be accepted.
- 3. The number of sites purchased at one time (one sale) by any household, individual or entity may not exceed twelve (12) unless specifically authorized by the Board of Trustees.
- 4. Any reservation of grave sites may not be held any longer than 30 days. After that time, the site will be put back in inventory for sale.

J. REPURCHASE OF GRAVES/TRANSFER FEE

1. Anyone wanting to trade or sell a previously purchased grave plot(s) must either appear before the Board of Trustees to request approval or submit the request in writing to the Township

Administrator for review by the Board. Decisions by the Board of Trustees are final and binding.

- 2. Unwanted grave sites that are resold to Hanover Township will be bought for the original purchase price upon presentation of the original receipt.
- 3. A refund will not be approved if an existing foundation is present or a headstone is on the site(s).
- 4. There shall be a \$25.00 Transfer Fee for refunds or transferring the name on the receipt to another related party. Persons purchasing several sites may place names on the receipt entry at the time of purchase to avoid a later transfer fee.

K. HEADSTONES

- 1. Headstones are not to exceed 85% of the width of the graves being embraced.
- 2. No homemade headstones or markers permitted. All foundations must be purchased and poured/installed by Township/Cemetery personnel.
- 3. The maximum height, from the surface of the foundation to highest point of the monument, is not to exceed four (4) feet.
- 4. All foundations must be purchased from a professional monument company that has a bone fide place of business and having a successful history of operation in this field.
- 5. Headstones will not be permitted to be installed unless a proper foundation is installed approved by the Township's designated cemetery official.
- 6. Maintenance of Headstones and/or Monuments are the responsibility of the grave site owner or designated family members.
- 7. Generally, the footer for the foundation shall not be poured until one year after the date of death.

L. FLAT MARKERS Eliminate this section; never used.

Deleted January 19, 2022

M. BURIAL RIGHTS ON FAMILY PLOTS

- 1. The Board of Trustees require that a "Heir's Release of Interest" form must be signed by all family members that are of equal Kinship to the original owner of the plot.
- 2. Any owner of a plot wishing to enter a deceased individual, who is not of Kinship, must complete and sign the form "Advance Authorization by Plot to Inter" or equivalent document authorized by the Township.

N. GRAVE DECORATIONS, GROUND RULES AND VISITOR CONDUCT

- 1. Only cemetery personnel or individuals authorized by the Board of Trustees or Township Administrator may perform any permanent installations.
- 2. No stones, brick, hard materials or other intrusive decorative materials may be used as mulch or permanent decorations.
- 3. Due to lawn mowing and maintenance considerations, the following rules apply each year beginning March 15th through November 15th:
 - A. No hanging or suspended flowers or decorations are permitted.
 - B. No devices such as Sheppard Hooks or similar items can be used for hanging or suspending flowers and/or decorations.
 - C. Holiday decorations will be removed within seven (7) days after each holiday.
 - D. No borders are permitted for flat grave markers.
 - E. No flags may be hung or attached to the site.
- 4. Direct mounting of flowers or decorations to headstones is permitted as long as it is done in good taste and permitted herein.
- 5. The Cemetery Sexton or other designated Township Official shall review requests for using devices to extend floral arrangements or decorations from the headstone. Generally, the Township does not allow such elements including mounting decorations or flowers to the ground area.
- 6. All decorations and flower planting shall be within one (1) foot of the front of the headstone only; no side or rear decorations allowed. Flowers may be planted on a different side if a driveway access is available and the Cemetery Sexton grants permission.
- 7. The Township and Cemetery personnel are not responsible for damaged borders and/or items within the border.
- 8. Hand trimming around flowers or decorations is to be done by the family with hand tools only (no power tools).
- 9. If any tree, shrub or plant standing upon any lot, by means of its roots, branches, or otherwise, becomes detrimental to adjacent lots avenues, or if for any other reason its removal is deemed necessary, the Cemetery shall have the right to remove such tree, shrub or plant, or any part

thereof, or otherwise correct the condition existing as in their judgment seems best. *All decisions by the Township are final and binding.*

- 10. No planting of shrubs, bushes or trees is allowed. Bird baths, feeders, and statues are prohibited.
- 11. Glass containers and glass decorations are not permitted. No container that exceeds 20 pounds or 12" x 12" in size is permitted to be placed on graves.
- 12. No pets or animals are permitted on Cemetery property. Burial details or ceremonies which utilize caisson (horses) are permitted.
- 13. Visitors to the Cemetery that become abusive with cemetery personnel or exhibit unruly conduct that threatens the public or otherwise interferes with cemetery operations may be asked to leave the property and may be banned from entering the property in the future. The Township Administrator or other specifically designated employees authorized by the Board of Trustees may enforce this provision.
- 14. No type of flame, burning or smoldering, is permitted, including use of candles or incense.
- 15. No children under the age of 16 are permitted within the Cemetery without adult supervision. All children must display appropriate behavior while on the grounds of the Cemetery.
- 16. Bringing lunches, food, beverages or illegal substances for consumption within the Cemetery is strictly forbidden.
- 17. No article of any kind will be permitted on any grave, lot or tree such as bibles and crosses; consult with the Cemetery Sexton.
- 18. The sitting or leaning on monuments or walls is not permitted. Benches placed within the cemetery are placed for this purpose.
- 19. The Cemetery is not responsible for theft or damage to anything placed on graves or lots.
- 20. Only vaults, grave markers, monuments or vases approved by the Cemetery shall be permitted to be used.
- 21. No bench, chair, or trellis shall be permitted or be brought upon the Cemetery grounds.
- 22. The Cemetery shall have the right to remove any dead or damaged tree, shrub or vine.
- 23. No touching, scraping, rubbing or spraying of liquids on the memorials or monuments is permitted for any purpose.
- 24. Any person found on the Cemetery grounds without permission except for legitimate visitors will be considered a trespasser.

- 25. Holders containing flowers or other decorations will be removed as soon as the flowers fade and wither, and the right is reserved by the Cemetery to make such removal. Also winter wreaths, and artificial flowers will be removed at such time as is specified by the Cemetery, and the Owner thereby forfeits all rights, title and interest to the same, and the Cemetery may dispose of them by sale, destruction or in any other way it deems best.
- 26. No person shall use profane or boisterous language or in any way disturb the quiet and good order of the Cemetery.
- 27. All persons are forbidden to hunt fowls or other animals about the Cemetery.
- 28. All persons are strictly forbidden to break or injure any tree or shrub, or mar any landmark, memorial or monument, or in any manner deface the grounds of the Cemetery.
- 29. No money shall be paid to the attendants of the cemetery grounds. The entire time of the persons regularly employed on the grounds belongs to the Cemetery. Visitors and Owners must not otherwise engage them. All orders, inquiries and complaints must be left at the Cemetery office.
- 30. No person or persons other than an employee of the Cemetery so authorized shall be permitted to bring or carry firearms within the Cemetery, except a military guard of honor, and then only when in the charge of an Officer and during a military service.
- 31. All work and planting of any kind on all lots and graves is strictly prohibited. From March 15th to November 15 only natural flowers shall be placed in the urns. From November 15 to March 1st, artificial flowers or wreaths may be used.
- 32. Placing potted flowers, plants, wreaths or baskets on lots and graves is not permitted except on Easter, Mother's Day, Father's Day, Memorial Day, Armistice Day (Veterans Day November 11th) and Christmas Day. The referenced items shall be removed by the owners within five (5) days from placing on lots and graves on the special days herein set forth (winter months are exempt). The digging of holes for any purpose whatsoever is strictly prohibited.
- 33. All persons are reminded that the grounds are sacredly devoted to the burial of the dead and that the provisions and penalties of the law, as provided by statute, will be strictly enforced in all cases of wanton injury, disturbance and disregard of the rules and the laws of Ohio.

O. FALLEN TOMBSTONES (HEADSTONES)

1. Section 517.11 of the Ohio Revised Code provides that the Board of Trustees may re-erect any fallen tombstone, regardless of what caused it to fall.

P. MILLVILLE CEMETERY FEES AND RELATED GUIDELINES

1.	GRAVE PRICES:	-		
2.	GRAVE PRICES-	NEW SECTION L:	Residents Non Residents	

Q. OPENINGS & CLOSINGS:

- 1. Weekdays before 2:00PM: \$1200.00 (\$1000)
- 2. Weekdays 2:00PM and later: \$1200.00 plus an additional \$300.00 for every hour after 2:00PM. (\$1000 and \$200)
- 3. Saturdays before noon: \$1,400.00. Noon and later: \$1,400.00 plus an additional \$300 for every additional hour past noon.
- 4. Sundays and Holidays: No burials on Sundays and designated holidays. Holidays are defined under definitions earlier in this document.

R. CREMATION REMAINS DESIGNATED AREA (SECTIONS E AND G)

1. Site plot: \$500.00

2. Open & Close fee: \$600.00

3. Marker fee: \$200.00

No cement or concrete boxes are permitted. All sites must have professionally industry formed cement vaults. Please check with Cemetery personnel for any clarification.

S. DISINTERMENT

Monday through Friday: \$2,000.00
 Saturday before 12:00 Noon: \$2,000.00
 Saturday after 12:00 Noon: \$2,000.00

T. CREMAINS INTERMENT

- 1. Monday through Friday Interment on Grave (each)... \$600.00 (Space and Urn Vault)
- 2. Second Right of Interment Monday through Friday: Grave (each)...\$200.00 (Includes URN. The \$600.00 fee applies as well). May be placed on existing grave of direct relative: father, mother, children and grandchildren)
- 3. Additional Fees Saturday before 12:00 Noon: an additional \$300.00
- 4. Additional Fees Saturday after 12:00 Noon: An additional \$300.00 per hour.

Please note: All remains handled herein must be contained in an Urn Vault; no cardboard boxes are permitted.

U. CREMAINS DISINTERMENT

1. Monday through Friday: \$600.00

2. Saturday before 12:00 Noon: \$800.00

3. Saturday after 12:00 Noon: \$1,000.

V. SCATTERING GARDEN

- 1. \$1000.00 (\$800) for use of this area for cremation remains.
- 2. Individuals whose cremation remains are scattered will be entitled to name recognition on the designated monument.

W. BABYLAND BURIALS

- 1. Grave space, opening and closing M-F included.... \$500.00 (29" long and under vault) \$700.00 (over 29" long vault)
- 2. Sixty inches maximum vault length
- 3. Saturday before 12:00 Noon: \$300.00 additional
- 4. Saturday after 12:00 Noon: \$500.00 additional

X. BABYLAND DISINTERMENTS*

1. Monday through Friday: \$700.00

2. Saturday before 12:00 Noon: \$900.00

3. Saturday after 12:00 Noon: \$1,000.00

Y. FOUNDATION CHARGES

- 1. All foundations will be charged at a rate of one hundred (1.00) (\$.80) cents per square inch. All foundations will be four (4) inches longer and four (4) inches wider than the base of the monument.
- 2. Lawn Level Granite or Marble Markers No concrete border is required. Foundation charges will be figured upon the length and width of the marker, unless a concrete border is requested.
- 3. Veterans Markers A flat rate of one hundred dollars (\$150.00) will be charged for the foundation and installation.

^{*}Must arrive at the Cemetery by 12:00 Noon.

- 4. Minimum Fees No minimum.
- 5. The Township/Cemetery is not responsible for broken or missing vases.
- 6. Fee for removing old foundation and installing new or existing headstone is \$300.00; fee for replacing foundation with new foundation is as listed under number 1 above.
- 7. All cemetery foundation and marker fees are payable in advance to: Hanover Township, 2595 Old Oxford Road, Hamilton, Ohio 45013.

Z. INDIGENT BURIALS

Pursuant to provision set forth in the Ohio Revised Code Sections 9.15, 1713.34 and 5101.521, Hanover Township has established guidelines and procedures for a determination of indigent burials and for the handling of such matters.

- 1. When the body of a deceased person is found in Hanover Township and such person was not an inmate of a correctional, benevolent or charitable institution of the State of Ohio, and the body is not claimed by any person for private internment or cremation at the person's own expense, or delivered for the purpose of medical, surgical or dissection studies (ORC 1713.34), it shall be handled as follows:
 - A. If the person was a legal resident of the Township and there is no known next of kin, the deceased shall be buried at the expense of the Township based upon the determination of the legal residence of the deceased.
 - B. If the deceased has assets on account with a nursing home or similar facility, the Township shall make a claim to said facility for reimbursement of its costs.
 - C. Hanover Township shall provide a grave or cremation area, a grave marker and the opening/closing costs for the burial of the remains.
 - D. Indigent deceased veterans shall be provided for under the provisions of 5901.25 of the Ohio Revised Code. The Veterans Service Commission of Butler County shall be contacted to make the proper arrangements.
 - E. The remains of the deceased shall be buried in an area designated by the Cemetery Sexton in Millville Cemetery.
- 2. The Hanover Township Indigent Burial Program is not a supplemental program. Funeral Home personnel shall not be entitled to any funds except for the amount of \$800.00 for each indigent service which includes cremation but not any visitation or formal service.
 - A. Funeral homes shall make an attempt to ascertain if the deceased is a veteran and be aware of the provisions of Ohio Revised Code 5901.25. The Funeral home shall notify the Township if the deceased is determined to be a veteran.

- 3. In accordance with Section 5101.521 of the Ohio Revised Code, Hanover Township will cooperate with an indigent person who claims the body of a loved one. The Township will consider the preferences and sensibilities of the claimant within appropriate financial limitations. The Township's responsibility is to provide for cremation, internment and a plaque.
 - A. The referenced Ohio Revised Code section does not authorize an indigent person to claim a body, make independent arrangements for a private funeral and have the bill sent to the Township. The Township shall not accept or honor a bill made under such circumstances.
 - B. Veterans provisions may apply under such circumstances and the Butler County Veterans Commission shall be contacted.
- 4. For purposes of this policy as set forth in Ohio Attorney General opinions, the term "indigent" encompasses individuals who are poor, needy, destitute or in poverty. To make this determination such elements for making this determination may include but is not limited to real or personal property owned; employment benefits, pensions; annuities; inheritances; insurance policies; outstanding debts, liabilities and obligations; and any other relevant considerations concerning the financial condition of an individual.
 - A. The Township Administrator and/or Cemetery Sexton of the Township are authorized to prescribe the necessary forms/guidelines for determination of indigence and residency in accordance with Ohio Revised Code provisions and interpretations thereof by the Ohio Attorney General.
- 5. From time to time, the Township Administrator is authorized to make changes to this section based upon changes in state law.

AA. GENERAL NOTE (Interpretations of Rules and Guidelines)

- 1. The Township Administrator, after consultation with the Cemetery Sexton or designated cemetery operator, may make interpretations of these rules and guidelines that are in keeping with the spirit and intent of sound professional standards of cemetery operation which are in the best interests of Hanover Township. The Township Administrator shall keep the Board advised of such interpretations.
- 2. The Township Administrator may prescribe forms or documents which provide for the implementation or clarification of the rules and regulations contained herein to facilitate the efficient and effective operation of the Cemetery.

BB. MODIFICATIONS AND AMENDMENTS

The Cemetery may, and it hereby expressly reserves the right at any and all times, with or without notice to Owners, to adopt new rules and regulations, or to amend, alter and/or repeal any rule,

regulation and/or article, section, paragraph and/or sentence in the Rules and Regulations.

Special cases may arise in which the literal enforcement of a rule may impose unnecessary hardship. The Cemetery, therefore, reserves the right without notice, to make exceptions, suspensions or modifications in any of the Rules and Regulations, when in its judgment, the same appear advisable; and such temporary exceptions, suspensions or modifications shall in no way be construed as affecting the general application of these Rules and Regulations, or as creating any enforceable precedence.

CC. EFFECTIVE DATES OF REVISIONS AND RECENT HISORY OF ENACTMENTS

Amendments/Changes made to the approved Cemetery Regulations originally dated February 20, 2008 shall be effective the 1st day of April 1, 2010 as approved by Resolution No. 22-10. Calendar Year 2012 amendments are effective May 1, 2012 through Resolution No. 25-12. Indigent Burial Policy as approved by Resolution No. 26-13 effective March 13, 2013. Amendments enacted by Resolution No. 27-13 effective April 1, 2013. Resolution No.28-14 Amend and Reenact Cemetery Rules/Regulations effective April 1, 2014 Amended by Resolution No. 49-19effective January 1, 2020. Update and Reinstated January 19, 2022 Resolution No. 18-22.

By Order of the Board of Trustees
Hanover Township Butler County Ohio
2595 Old Oxford Road Hamilton, Ohio 45013

Larry Miller, President Jeff Buddo, Vice President Douglas L. Johnson, Member

Administration

Bruce E. Henry, Township Administrator Scot Gardner, Road Superintendent Brian Batdorf, Cemetery Sexton

> January 19, 2022 Effective February28, 2022